

<Guideline for Poster Sessions>

- **Venue:**

Exhibition Hall at Okinawa Convention Center (Congress venue)

- **Poster Schedule:**

Core Time:

Poster Presenters are asked to place their posters at the designated space at the following time.

Tuesday, May. 21	14:10-17:30
Thursday, May. 23	14:10-17:30

*During the coffee break in the core time, presenters are also allowed to take a break. Note that each poster is assigned to either Tuesday or Thursday.

Set-up / Removal Time:

Poster Mounting	Monday, May. 20	13:00-18:00
(Poster viewing)	9:00 Tuesday, May. 21 – 17:30 Thursday, May. 23	
Poster Removal	Thursday, May. 23	17:30-18:00

*Any materials left behind after the removal time shall be removed by the Secretariat and will be discarded.

- **Preparing Your Posters:**

1) Poster Panel

The secretariat will prepare a panel with your poster number. Pins will be provided along with the board. Placing your poster with any other materials (i.e. adhesive tapes) is prohibited.

Please check your poster session and poster number on the online program.

* Poster panel size: H2100mm x W900mm (see right image)

2) Poster size

The size of the poster is A0 (A zero) portrait format, (H1189mm x W841mm)

Please prepare your posters to fit in this size.

Poster No. <small>(Prepared by the secretariat) 200mm x 200mm</small>	Title, Name, Affiliation <small>(Prepared by the presenter) H200mm x W641mm</small>
<p>Presentation Content A0 size</p> <p>H1189mm x W841mm</p> <p>Please prepare your poster(s) to fit in this size. Title, Name, Affiliation may be included in the poster.</p>	

You may include Title, Name and Affiliation in your poster, instead of preparing it on a separate sheet.

- **Poster Guideline:**

- 1) Poster(s) is/are should be prepared in English.
- 2) Posters must be brought to the Congress by the presenting author or a co-author and should not be mailed in advance.
- 3) Please note that the hanging, taking down and storing of posters is the poster presenter's responsibility. Any posters remaining after the poster removal times will be removed and disposed by the Congress Secretariat. The Secretariat will take no responsibility for removed, disposed posters or unwanted posters.
- 4) No photography is allowed except for the organizer's recording purposes.
- 5) Discussions should be held in front of your posters. Participants will be free to view the posters and to discuss with presenters during the poster session.
- 6) The poster will be displayed continuously for three days from Tuesday to Thursday.
- 7) Please remove the poster within 30 min after the end of Thursday.

- **Inquiries:**

EMC2024 symposium secretariat

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As of April 16, 2024