Instructions/template for preparing your NOLTA manuscript
(Ver. 3.2, August 1, 2020)

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Key Words: NOLTA, template, nolta.cls, up to six words

1. Introduction

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2. Software and article charge

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3. Manuscript length
Papers do not usually exceed 30 pages of an A4-sized PDF file. The first page contains paper title, authors list, affiliations, 100-word abstract, and keywords. The main body of the text is limited to approximately 21,000 words. The maximum file size of the final PDF file would not exceed 4 MB.

4. Typographical style
Consult with Table I on the detail typographical styles.

<table>
<thead>
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4.1 Title
Title should start flush left. Only the first letter in the title is capitalized (this is also true to section titles, and figure and table captions). Avoid including abbreviations unless definitely needed.

4.2 Author name and affiliation
Author names should start flush left. Spell out both first and last names but initial middle name.

4.3 ORCID
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4.4 Abstract
The abstract should be complete sentences, and is limited to approximately 100 words. It should be a concise summary of the paper that clearly conveys the problem, the methods, and the conclusions to readers. It also should include appropriate keywords for the convenience of computer search. Do not include reference numbers in the abstract.

4.5 Keywords
Maximum six (6) keywords are listed. Carefully choose appropriate keywords for your paper being correctly spotted by computerized search.

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4.6 Main text and headings
Single column format is applied throughout the manuscript. The first line of the first paragraph of each section start flush left. Section headings are numbered consecutively in Arabic numbers. Subsection headings are numbered in Arabic numbers to the right of the decimal point like “4.5”.

4.7 Equations
Equations are centered with the Arabic equation number in parentheses appearing at the right-hand margin:

\[
\frac{d^2 v}{dt^2} - \mu \left[ 1 - \gamma \left( \frac{dv}{dt} \right)^2 \right] \frac{dv}{dt} + v^3 = B \cos \nu t. \tag{1}
\]

Long equations can be folded in several lines but avoid leading to misinterpretation. Equations are referenced in the main text as Eq. (1).

4.8 Acknowledgments
Acknowledgments, if any, can be placed just after the last section (usually just after “Conclusions”).

4.9 Appendices
Appendices, if any, can be placed after the Acknowledgments, but before the References. Appendix headings are numbered in Arabic numbers with A like A1, A2, and A3.

4.10 References
References should appear at the end of the manuscript, in the order in which they are referred in the main text. See the example in this template for different styles for citing a journal paper, a whole book, a contributed chapter in a book, and a proceeding paper.

WWW links can be placed as in [1]. The papers appeared in NOLTA should be referred as indicated in [2]. If a reference has DOI, it should be included as in [2, 3]. The styles for books and book chapters are illustrated in [4] and [5], respectively. The proceedings of a conference should be referred as Proc. of NOLTA’09 with year (’09) after the conference name (NOLTA). An example is shown in [6].

Use a pair of square brackets to cite a reference in the main text like [2]. Multiple consecutive numbered references can be cited by using a hyphen like [3–6]. It is authors’ responsibility to provide correct information of references.

5. Display items (figures, tables, and movies)

5.1 Figures
Figures should be placed in the document. Do not submit figures in separate files. Use \texttt{\LaTeX} environment \texttt{\begin{figure}} and \texttt{\end{figure}} to place frames for figures. Place your figure as close to as the main text where it is referred. Figure position in published paper may differ from that in your original file, when publisher adjusts the final format. Figures are numbered in Arabic numerals. Figures are referred as Fig. 1 in the main text except at the beginning of a sentence. Figure captions are placed under corresponding figures.

5.2 Tables
Tables are placed in the document in the same manner as figures. Tables are referred in Roman numbers such as Table I, without abbreviating to Tab. I. Table captions are placed above the corresponding tables.

5.3 Movie files
NOLTA will not accept any kinds of movie files.
6. Conclusions

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Acknowledgments

Your acknowledgments to co-workers and financial sponsors are placed here.

Appendix

A. Suggestion for authors preparing multi-color display items

Color figures can be included in NOLTA manuscripts. Authors, however, should be reminded that some reviewers/readers might be colorblind. Authors are kindly advised to consider the following suggestions when preparing figures:

1. Avoid using a combination of red and green. Use magenta (purple) and green instead.

2. Do not overuse colors in the graphs but consider using different hatching, shapes, line types (solid, dotted or dashed) or symbols for different curves.

3. Note that red color does not appear bright or vivid for colorblind people. Avoid using red characters or symbols for the purpose of highlighting.

For further information, see http://jfly.iam.u-tokyo.ac.jp/color/index.html.

B. NOLTA category

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References

[4] A.B. Book-Author, Book Title in Italic without Quotation Marks, Publisher Name, City, year.