

# TO ALL IEICE MEMBERS



## MEMBERSHIP FOR 2022 FY

Period of Payment: Late January, 2022-March 31st, 2022

Period of Service: April 1st, 2022-March 31st, 2023

### **1 Fiscal Year is From April to March of the Following Year**

Our fiscal year is based on the Japanese calendar. Since we are taking a pre-payment system, we will send you a billing email around January-February, 2022 (January is the 10th month of the fiscal year).

Please follow to the email and proceed for payment by March 31st, 2022.

### **Payment Method**

Credit card (UC, Master Card, VISA, JCB, American Express, Union Pay)

### **Invoice and Receipt**

Please download from your Member Page.

### **Your Membership Updates Automatically**

On April 1st (first day of 2022 fiscal year), IEICE will update your membership automatically based on the information in your

Member Page. In case if extra procedures are necessary, please confirm the next page.

# DUE DATES FOR VARIOUS PROCEDURES

**In case if you need to update your information below,  
you will need to send an application before the new fiscal year starts.  
Please apply from your Member Page by the due date.**

## **Student Membership Extension-March 25th**

Student members will be automatically changed to "Regular Members" after the "Expected graduation month/year" which is registered on your Member Page.

If you are still a student after the registered "Expected graduation month/year", you will need to apply for "Student Membership Extension" before paying the membership dues for the new fiscal year.

For application, you will need a PDF file of your student ID with its expiry date. Acceptance letter/letter from your professor, or any other document which shows you are still a student after April are also acceptable. Without this application, your membership status will become a "Regular Member" and you will not be able to change your membership status until the next fiscal year.

## **Changing Your Registered Society/Subscription Option-March 31st**

In case of adding registered societies/subscription options, you can also apply in the middle of the fiscal year, however we cannot proceed for deletion.

For deletion, you need to update your information from the left menu before the new fiscal year starts.

## **Withdrawal-March 31st**

Both form submission and payment of dues until the fiscal year you have applied for withdrawal will be necessary. Just stopping paying your dues cannot be regarded as a withdrawal request.

Please login to your Member Page, confirm your payment, and submit the "Withdrawal Request Form" by March 31st. In case if we couldn't confirm your application, we will automatically update your membership on April 1st.

## **e.g. Withdrawing in 2021 fiscal year (Non-member from 2022 fiscal year)**

Form submission should be completed by March 31st,2022

Dues should be paid for until 2021 fiscal year by March 31st,2022

**FAQ [ieice.org/eng\\_r/faq/index.html](https://ieice.org/eng_r/faq/index.html)**

**Member Page [ieice.org/eng\\_r/member/individual\\_member/index.html](https://ieice.org/eng_r/member/individual_member/index.html)**