

**The Regulations of the Institute of Electronics, Information
and Communication Engineers (IEICE)**

(Resolutions of the 85th Ordinary General Meeting on May 28, 2011)

(Partially revised at the Board of Directors on February 20, 2012)

(Partially revised at the Board of Directors on April 16, 2012)

(Partially revised at the Board of Directors on July 23, 2012)

(Partially revised at the Board of Directors on February 16, 2015)

(Revised on May 17, 2016)

(Revised on May 21, 2018)

(Revised on April 16, 2020)

Section 1 Membership, Titles, and Admission

Article 1 Membership classifications, titles, and eligibility are covered in Article 5 of the Articles of Association. Other provisions are addressed in these regulations.

Article 2 Those who have graduated from university or are recognized as having comparable academic or technical experience are eligible to join the Institute of Electronics, Information and Communication Engineers (hereafter, the Institute) as Members.

2. Student Members who have completed their course of study and graduated from university shall become Members.
3. Applicants seeking admission to the Institute as Members must be recommended by one current Honorary Member or Member of the Institute. If applicants could not submit any recommendation, responsible Directors of the Institute judge the approval of admission for the prospective Members by evaluating the copies of the prospective Members' objects of admission, specialized fields and resumes.
4. The President shall, with approval of the Board of Directors, bestow the title of Senior Member on members who have made sustained contributions to learning, technology, and related work, and who have contributed significantly to the Institute. The criteria and procedures for recommending a member for elevation to Senior Member are specified separately.
5. The President shall, with approval of the Board of Directors, bestow the title of Fellow on Senior Members who have made remarkable contributions to learning, technology, and related work, and who have contributed significantly to the Institute. The criteria and procedures for recommending a member for

Fellow are specified separately.

6. The President shall, by a resolution of the Board of Directors, recommend members to be elevated to the status of Honorary Members based on criteria specified separately, and shall present commendation letters to those so recognized at the next General Meeting or other suitable occasions.

Article 3 Students attending those universities, junior colleges, technical colleges, and technical high schools, which are approved by the Japanese Ministry of Education, Culture, Sports, Science and Technology or local governmental entities, or comparable institutions may be admitted to the Institute as Student Members.

2. Members attending schools prescribed in the preceding paragraph, may become Student Members of the Institute upon request by the student, except who have occupations.
3. Prospective Student Members must submit a copy of their student ID and be recommended by one current Honorary Member or Member. If it is difficult to submit a recommendation from an Honorary Member or Member, prospective Student Members may submit a recommendation from any teacher at the school.
4. The provision stipulated in the paragraph 2 of Article 2 notwithstanding, if a student continues to enroll at each school or graduate school listed in paragraph 1, even after graduating or completing the school, the status of Student Member may continue by offering with a document certifying the status of students.

Article 4 Notwithstanding the provisions of Article 3, those attending those elementary schools, junior high schools, technical high schools, technical colleges (first grade in advanced course or lower grade), junior colleges, special training colleges, and universities (third or lower grade), which are approved by the Japanese Ministry of Education, Culture, Sports, Science and Technology, or local governmental entities, or comparable institutions, may be admitted to the Institute as Junior Members.

2. Prospective Junior Members must be recommended by one current Honorary Member or Member. If it is difficult to submit a recommendation from an Honorary Member or Member, prospective Student Members may submit a recommendation from any teacher at the school. If the director of the IEICE in charge of this matter determines, upon examining the recommendation and information about their reasons for application, that the recommendation is appropriate, the application is accepted.

3. If people under the age of majority are to be admitted as Junior Members, the approval of their guardians is required.
4. The valid period of qualification as a Junior Member shall be from the month of admission to the end of the said fiscal year. The intentions of Junior Members as regards extending their qualification as Junior Members will be taken into consideration. Those who have not expressed an intention to continue as Junior Members before the expiration of the said fiscal year, and who no longer satisfy the requirements for Junior Members, shall be treated as having withdrawn voluntarily.

Section 2 Enrollment Fees and Dues

Article 5 Applicants shall pay basic annual membership dues and enrollment fees equivalent to 20% of their basic annual membership dues when they join the Institute. Admission is on the first day of every month. Note that the following are exempt from paying the enrollment fee:

- (a) Those who join the Institute as Student Members
 - (b) Those who join the Institute as Junior Members
 - (c) Members of other institutes or academic societies recognized by the Board of Directors
 - (d) Those having special circumstances recognized by the Board of Directors.
2. Subscription Members and Supporting Members are exempted from paying the enrollment fee.
 3. Annual membership fees include basic annual membership dues, additional IEICE society/group enrollment fees stipulated by Article 7 of this Regulations, and the IEICE publications Subscription Option fees specified separately. Regardless of the timing of enrollment, they are constant through the fiscal year.
 4. As a general rule, discount for annual membership fees is applied to only basic annual membership dues except for specially recognized by the Board of Directors, and the most advantageous discount for each Member is adopted.

Article 6 Annual membership dues and distribution of the Institute periodical publications are summarized as follows:

- (a) Members

The basic annual membership dues for Members is JPY13,000. All Members receive the printed and online versions of the Journal of the IEICE and the Japanese/English transactions (online version) of one IEICE society in which the Member is registered. Note that when Student Members make the transition to Members, their basic annual

membership dues are discounted by 50% for the first two years after graduation (post-doctoral students are not eligible for this discount).

The basic annual membership dues for Members who are foreign nationals and who reside abroad shall be JPY7,000, if they elect to not receive the Journal of the IEICE. Members who are foreign nationals and who reside abroad may also be eligible for a reduction in basic annual membership dues through a Sister Society agreement.

(b) Student Members

The basic annual membership dues for Student Members is JPY4,500. Student Members receive the online version of the Journal of the IEICE and, if they request, the printed version of it. And they receive the Japanese/English transactions (online version) of one IEICE society in which the Student Member is registered.

The basic annual membership dues for Student Members who are foreign nationals and who reside abroad shall be JPY2,000, if they elect not to receive the Journal of the IEICE. Student Members who are foreign nationals and who reside abroad may also be eligible for a reduction in basic annual membership dues through a Sister Society agreement.

(c) Junior Members

No basic annual membership dues apply to Junior Members. Junior Members receive the online version of the Journal of the IEICE, are registered in one IEICE society, and receive the online version of the transaction of the said IEICE society. Upon request, Junior Members can receive the printed version of the Journal of the IEICE at a charge of JPY3,000 per year.

(d) Subscription Members

The basic annual membership dues for Subscription Members is JPY20,000. If Subscription Members requested, the printed version of the Journal of the IEICE will also be distributed. Subscription Members shall subscribe at least one online option from such subscription options as the online versions of the Journal of the IEICE, the Japanese/English transactions and other IEICE publications, with option fees specified separately.

(e) Supporting Members

The Institute periodical publications shall be distributed to Supporting Members at a subscription unit of JPY45,000.

(f) Members and Student Members, who are foreign nationals and who reside abroad, in certain countries or regions may pay basic annual membership dues at 50% reduced rate. Target countries and regions are

specified separately.

- (g) Honorary Members, Members, and Student Members may subscribe online IEICE publications, in addition to the online version of the Journal of the IEICE and the Japanese/English transactions of their enrolled Society, with the option fees specified separately.

Article 7 Honorary Members, Members, and Student Members shall join at least one IEICE Society. Those Members may also enroll in more than one Society.

(a) Members:

Members shall pay an extra enrollment fee of JPY3,500 per year and receive the Japanese/English transactions (online version) of each additional IEICE Society they join.

(b) Student Members:

Student Members shall pay an extra enrollment fee of JPY2,000 per year and receive the Japanese/English transactions (online version) of each additional IEICE Society they join.

2. Additional enrollment fees shall be charged for participation in Groups, and the amount of the fee shall be determined by each Group.
3. In the middle of the fiscal year, it is not allowed to quit nor change any enrollment of Society/Group but additional enrollment is possible.

Article 8 Honorary Members and retired Presidents shall be exempt from paying annual membership dues.

2. Members 70 years of age or over may be exempted from paying basic annual membership dues from the next fiscal year, if their age plus the number of years that they have been a continuous member of the Institute add up to 110 or more, and they apply until the end of November every year after approved by the Board of Directors. Members who are approved to be suitable for the above requirements are regarded as Life Member, and the membership card on which "Life Member" is printed shall be granted to them. Members who have not completed the payment of basic annual membership dues do not have the right to apply. Life Members receive the printed version of the Journal of the IEICE upon request with annual charge of JPY3,000.
3. Members who are 65 years old or older, have no source of income except for pension, have been a continuous member of the Institute for at least 20 years, and apply until the end of November every year, may be eligible for reduced payment of JPY3,000 for basic annual membership dues from the next fiscal year with approval of the Board of Directors. Members who have not completed the payment of basic annual membership dues do not have the right to apply.

4. Membership dues exemption or reduction may also apply under other special circumstances such as natural disasters with approval of the Board of Directors.

Article 9 Except for Supporting Members, annual membership fees shall be paid in advance covering a single year or several years.

2. Five or more members in the same organization may organize a member group by selecting a representative who collects annual membership fees from each Member and distributes the Institute periodical publications to each Member on each site. Operational details are specified separately.
3. Overpayment of annual membership fees, as a general rule, are not to be refunded but to be applied to the next year's fees. However, in the case of withdrawal from the Institute pursuant to Article 9 of the Articles of Association, remaining balance is to be refunded after deduction of service fee of 3,000 JPY,

Article 10 Member services corresponding to each membership, including delivery of the Institute periodical publications, shall be suspended to members who fail to pay annual membership fees for three months or longer until completion of the membership fees payment.

2. Once delivery of the Institute periodical publications has been suspended for non-payment of annual membership fees, delivery may not be resumed even after the unpaid dues are completely paid.

Article 11 If annual membership dues are not paid for one year or longer, the member may lose his/her eligibility for membership in the Institute.

Article 12 Members who have lost their eligibility for membership may be readmitted by a resolution of the Board of Directors.

2. In case of the previous paragraph, those who withdrew from membership by their will pursuant to Article 9 of Articles of Association can re-admit to the Institute anytime. In that case, if the basic annual membership dues for the period of non-member were completely paid, it is deemed that the membership had been continued.
3. In the case of the preceding paragraph 1, those who lost their membership pursuant to the paragraph 1 (a) of Article 11 of Articles of Association may be permitted to re-admit to the Institute when they pay surcharges specified separately. In that case, if the basic annual membership dues for the period of non-member were completely paid, it is deemed that the membership had been

continued.

Article 13 Members shall pay their annual membership fees without dividing at a time. Annual membership fees for several years can be paid at the same time.

Section 3 Officers and Delegates

Article 14 Omitted.

Article 15 The year before taking over as President, the President-Elect shall assist the sitting President. In principle, the term as President-Elect shall continue until the conclusion of the Ordinary General Meeting for the last business year which ends within one year of their selection. The term as Director shall be as outlined in Article 26 of the Articles of Association.

Article 16 The year before taking office as a President of Society, a President-Elect of Society shall assist the sitting President of Society. The provisions of this Article regarding the office of a sitting President of Society and a President-Elect of Society concern the relevant office of a Society the right of which to elect a Director has been approved by the Board of Directors. In principle, the term of each executive position shall continue until the conclusion of the Ordinary General Meeting for the last business year which ends within one year of their selection. The term as Director of the Society shall be as outlined in Article 26 of the Articles of Association.

Article 17 There shall be two Vice Presidents in charge of enhancing technological activities and another two Vice Presidents in charge of strengthening the organization.

Article 18 Aside from the President, the President-Elect, and the Vice Presidents, the division of duties among Directors is as follows. The provisions of this Article regarding a President of Society and a President-Elect of Society concern the relevant office of a Society the right of which to elect a Director has been approved by the Board of Directors.

Director, General Affairs: General affairs and matters not under the jurisdiction of other Directors

Director, Accounting and Finance: Matters pertaining to accounting and finance

Director, Editorial and Publishing Affairs: Matters pertaining to editing

Director, Services Planning and Educational Affairs: Matters pertaining to planning and related research

Director, Public Relations and International Affairs: Matters pertaining to public relations and related research

President of Society: Matters pertaining to a Society under the jurisdiction

President-Elect of Society: Matters pertaining to a Society under the jurisdiction

Director, Publications: Matters pertaining to publications

Director, Strategic Planning: Matters pertaining to IEICE policy/strategy and operations

Director, Chair of Standards Committee: Matters pertaining to standards activities.

Article 19 Detailed provisions for electing Delegates concerning Article 5 paragraphs 2-7 of the Articles of Association are specified through a resolution of the Board of Directors and specified separately.

2. As members who constitute the General Meeting representing the Members-at-Large, the Delegates shall participate in deliberations and exercise voting rights.

Section 4 Directors of Publications, Strategic Planning, and Chair of Standards Committee, and Secretariat

Article 20 The Director, Publications shall organize and preside over a committee needed to plan and execute the operations specified in Article 4 paragraphs (a) and (g) of the Articles of Association.

2. The Director, Publications shall work together with the Director, Editorial and Publishing Affairs to draft publication-related provisions and revisions, and to propose them to the Board of Directors.
3. The President may, by a resolution of the Board of Directors, appoint Editors of the Journal of the IEICE to assist with publications-related matters.

Article 21 The Director, Strategic Planning shall consider matters pertaining to the Institute's policies and operations, and offer recommendations to the Board of Directors.

Article 22 The Director, Chair of Standards Committee shall organize and preside over a committee to develop and implement business plans pursuant to Article 4 paragraphs (c) and (d) of the Articles of Association.

2. The Director, Chair of Standards Committee shall work together with the Director, Public Relations and International Affairs to draft standards-related provisions and revisions, and to propose them to the Board of Directors.

Article 23 The President shall, by a resolution of the Board of Directors, appoint and dismiss the Secretary General. The Secretary General shall take charge of organizing and managing the personnel of the secretariat office at the behest of the President.

Article 24 The Secretary General and secretariat office staff shall be paid positions.

Article 25 When entering into contracts with vendors or other providers of services important to the operation of the Institute, said contract shall be drawn up by the Secretary General , and with consent of the relevant Director, shall be approved by the Board of Directors.

Section 5 Election of Officer Candidates

Article 26 Election of officer candidates requires that votes be cast by the submission date according to procedures specified separately.

Article 27 The President bears responsibility for counting ballots and determining the number of votes for each candidate in the election of officer candidates.

Article 28 Winners are declared by the President based on the number of votes obtained.

2. In the event of a tie, the winner is determined by seniority.

Article 29 The President notifies the candidates of the election results, and seeks consent of the winners to serve before the next General Meeting.

Section 6 Committees

Article 30 Necessary committees shall be established through a resolution of the Board of Directors to ensure the smooth operation of the Institute.

Article 31 The committees of the preceding Article shall be presided over by Chairs.

2. Chairs shall be delegated by the President through a resolution of the Board of Directors.

Article 32 The Chairs shall attend Board Meetings, and report and comment on matters under their jurisdiction.

Article 33 Provisions relating to committees shall be determined through a resolution of the Board of Directors and specified separately.

Section 7 Business Plans, Budgets, Business Reports, and Settlement of Accounts

Article 34 The business plan and budget for the next fiscal year must be approved by the Board of Directors by the day before commencement of each business year.

Article 35 Business reports and settlement of accounts of the relevant fiscal year are required to be submitted to the Board of Directors every year before the Ordinary General Meeting.

Section 8 Conferences, Lectures, and Courses

Article 36 The Institute shall hold at least one conference, either on its own or in collaboration with another academic institute every year. Note, however that the Board of Directors may suspend a conference by a resolution.

Article 37 Each Society and Group shall hold at least one Society or Group conference, either on its own or in collaboration with another Society or Group every year. Note, however that the highest decision-making authority of a Society or Group may decide to suspend a conference.

Article 38 The Institute or Societies, Groups, or committees constituting the Institute may, either on their own or in collaboration with other related institutes, hold lectures, discussions, courses or workshops. Inholding such events, approval must be obtained from the Board of Directors or highest decision-making authority of Societies or Groups regarding the budget and other such matters.

2. Members shall be notified of the events outlined in the preceding paragraph through the Institute periodical publications or by other means.

Section 9 Institute Periodical Publications and Library

Article 39 The Journal of the IEICE, the Japanese/English transactions (online versions), and other periodicals in print and other media shall be referred to

as Institute periodical publications.

Article 40 The Journal of the IEICE is published monthly for distribution to the membership and for sale to the general public.

Article 41 Each Society publishes its own Japanese/English transactions (online version) for distribution to the Society's membership and for sale to the general public.

Article 42 The Institute shall compile and publish technical materials (in print or other media) relating to the theory and practice of electronic engineering, information, and communications as required.

Article 43 The Institute shall donate its periodical publications and published books to the following institutions:

- (a) The National Diet Library
- (b) Other organizations to be determined by a resolution of the Board of Directors.

Article 44 The Institute shall exchange its periodical publications with the following Domestic and international institutions as determined by a resolution of the Board of Directors:

- (a) Universities with departments relating to electronic engineering, information, and communications
- (b) Research labs doing work relating to electronic engineering, information, and communications
- (c) Other societies involving electronic engineering, information, and communications
- (d) Publishers that deal in the type of materials required by the Institute.

Section 10 Honorariums, Rewards, and Expenses

Article 45 A letter of appreciation shall be presented to persons/parties making material or monetary contributions to the Institute.

Article 46 An honorarium may be presented to lecturers in the lectures sponsored by the Institute, to contributors to IEICE periodical publications, or to authors of published books, in accordance with criteria established separately.

2. The Institute may pay a portion of travel and other expenses for participants to attend IEICE meetings or conferences of the Institute, in accordance with

criteria established separately.

3. The Institute may offer an honorarium or a portion of travel and other expenses for participants to attend IEICE workshops, international conferences, or committee meetings, in accordance with criteria established separately. These payments shall be paid at the discretion of the person organizing the committee meeting, gathering or conference.
4. In addition, an honorarium may be offered in other situation when deemed necessary by the Board of Directors.

Section 11 Commendations and Incentives

Article 47 Commendations shall be awarded, through a resolution of the Board of Directors, to those who have shown outstanding achievement in academic or related activities in the area of electronic engineering, information, and communications, or to those who made important inventions.

Article 48 Commendations shall be awarded, by a resolution of the Board of Directors, to authors of the best papers in the areas of electronics, information, or communication.

Article 49 Incentive awards shall be granted, by a resolution of the Board of Directors, to those contributing valuable academic or technical research in the areas of electronics, information, or communication.

Section 12 Accounting

Article 50 The Director, Accounting and Finance shall be in charge of the Institute's monthly income and expenditures, current holdings, and shall make quarterly reports to the Board of Directors summarizing the Institute financial situation.

Article 51 President of Society and Group Chair shall be in charge of the finances of their respective Societies and Groups, and accounting personnel shall make quarterly reports to the Director, Accounting and Finance. The Director, Accounting and Finance will then convey the financial status of Societies and Groups to the Board of Directors.

2. As regards a Society not entitled to elect a Director, the above provision becomes the responsibility of the President of a Society that jointly operates said Society and has had its right to elect a Director approved by the Board of

Directors.

Article 52 The incoming President shall take over the accounting after receiving financial transition records from the outgoing President, once the records are approved by the Auditor. Societies and Groups follow the same procedure.

Article 53 Pursuant to the laws and regulations, the Articles of Association and the Regulations of the Institute, and the Accounting Standard for Public Interest Corporations, the accounting procedure of the Institutes shall be determined according to the provision of the Accounting Procedure specified separately.

Section 13 Sections

Article 54 The following officers shall be established for each section:

- (a) Section Chair: 1
- (b) Section Secretaries: 2
- (c) Section Treasurers: 2
- (d) Section Councilor Members: Several

In addition to the above positions, a Section Chair-Elect may also be designated. The Section Chair-Elect is the candidate who will take over as Section Chair the next year. The term as Section Chair is one year and the term as a section member is two years.

- 2. The number of members of the Section Councilor is determined by the President based on a resolution of the Board of Directors.

Article 55 Section Councilor Meetings are convened and chaired by the Section Chair.

- 2. The Section Chair has overall control of Section operations.
- 3. In the event the Section Chair becomes unable to carry out his/her duties, the Section Secretary or Councilor who are designated in advance by the Chair shall step in to act on behalf of the Section Chair.

Article 56 Section Secretaries assist with the administrative work of the section, in accordance with orders from the Section Chair.

Article 57 Provisions affecting Sections shall be determined by the Sections, with approval of the Board of Directors.

Article 58 Procedures for selecting Councilor candidates, the terms of office, and other matters are determined by the Sections.

2. Section Officers shall be elected by the end of March, and approved at the Board of Directors.

Article 59 Section business plans shall be carried out based on the budget for revenue and expenditures approved by the Board of Directors, and the balance of accounts are not carried forward but settled.

Article 60 Section Chairs shall submit a draft of business plans and budgets for the coming year to the President in mid-February, and business reports and expenditure accounts for the previous fiscal year to the President by the end of April.

Section 14 Societies and Groups

Article 61 Provisions affecting Societies shall be determined by the Societies, with approval of the Board of Directors.

Article 62 President of Society oversee the activities of each relevant Society and represent the Society.

2. In the event the President of a Society becomes unable to carry out his/her duties, the President-Elect of Society shall step in to act on behalf of the President of Society.

Article 63 Procedures for selecting Society Officers candidates, the terms of office, and other matters are determined by the Society.

2. Society Officers shall be elected by the end of March, and approved at the Board of Directors.

Article 64 Society business plans shall be carried out based on the budget for revenue and expenditure approved by the Board of Directors.

Article 65 Society Presidents shall submit a draft of business plans and budgets for the coming year to the President in mid-February, and business reports and expenditure accounts for the previous fiscal year to President by the end of April.

2. As regards the draft business plans and budgets for the coming year of a Society not entitled to elect a Director, the above provision becomes the responsibility of the President of a Society that jointly operates said Society and has had its right to elect a Director approved by the Board of Directors.

Article 66 Groups may be established as research groups conforming to Societies when approved by a resolution of the Board of Directors.

Article 67 Provisions pertaining to Groups are determined by the Groups, with approval by the Board of Directors.

Section 15 Auxiliary Provisions

Article 68 The Regulations are subject to revision and repeal by the Board of Directors.

Article 69 Provisions shall be enacted by a resolution of the Board of Directors.

Supplementary Provisions

1. The Provisions take effect from the day the Institute is registered as the General Incorporated Association Institute of Electronics, Information and Communication Engineers.

Supplementary Provisions

1. Changes to these Regulations for the Membership Charges are applied from 2012.

Supplementary Provisions

1. Changes to the Regulations are applied from July 23, 2012.
2. However, concerning paragraph 5 of Article 2, (the bestowment for the title of Fellow) Members can be candidates for Fellow until 2015.

Supplementary Provisions

1. Changes to the Regulations made on February 16, 2015 shall come into force on the date of said changes and shall apply retrospectively from October 1, 2014.

Supplementary Provisions

1. Changes to the Regulations made on May 17, 2016 shall come into force as from the revision date.

2. In 2016 fiscal year, among the two newly elected Vice Presidents (one selected from Tokyo and the other from another area), the Vice President elected from Tokyo shall be in charge of strengthening science while the Vice President elected from the other area shall be in charge of operations and strengthening of its organization.
3. The following changes are subject to approval of the abolition of the “Affiliate Members” category by the Ordinary General Meeting scheduled for June 2, 2016.
 - Deletion of Article 4.
 - Deletion of (c), deletion of “Affiliate Members” in (f), and revision of the item enumeration letters (d) through (f) in Article 6.
 - Deletion of (c), deletion of “Affiliate Members” in (d), and revision of the item enumeration letters in Article 7.

Supplementary Provisions

1. Changes to the Regulations made on May 21, 2018 shall come into force on the date of said changes and shall apply from the same date except for the provisions specified in the next paragraph.
2. Provisions, which include changes of membership services and include transitional conditions during the fiscal year of 2018, shall apply from April 1, 2019, and current service conditions are applied until then.

Supplementary Provisions

1. Changes to the Regulations made on April 16, 2020 shall come into force, subject to approval of the changes to the Articles of Association by the Ordinary General Meeting scheduled for June 4, 2020, from the conclusion of the said Ordinary General Meeting.