

The Regulations of the Institute of Electronics, Information and Communication Engineers(IEICE)

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(Resolutions of the 85th Ordinary General Meeting on May 28, 2011)
(Partially revised at the Board of Directors on February 20, 2012)
(Partially revised at the Board of Directors on April 16, 2012)
(Partially revised at the Board of Directors on July 23, 2012)
(Partially revised at the Board of Directors on February 16, 2015)
(Revised on May 17, 2016)

Section 1 Membership, Titles, and Admission

- Article 1 Membership classifications, titles, and eligibility are covered in Article 5 of the Articles of Association. Other provisions are addressed in these regulations.
- Article 2 Those who have graduated from university or are recognized as having comparable academic or technical experience are eligible to join the Institute of Electronics, Information and Communication Engineers (hereafter, the Institute).
2. Student Members who have completed their course of study and graduated from university shall become Members.
 3. Applicants seeking admission to the Institute must be recommended by one current Member of the Institute.
 4. The President shall, with approval of the Board of Directors, bestow the title of Senior Member on members who have made sustained contributions to learning, technology, and related work, and who have contributed significantly to the IEICE. The criteria and procedures for recommending a member for elevation to Senior Member are provided elsewhere.
 5. The President shall, with approval of the Board of Directors, bestow the title of Fellow on Senior Members who have made remarkable contributions to learning, technology, and related work, and who have contributed significantly to the Institute. The criteria and procedures for recommending a member for Fellow are provided elsewhere.
 6. The President shall, by resolution of the Board of Directors, recommend members to be elevated to the status of Honorary Members based on criteria provided elsewhere, and shall present commendation letters to those so recognized at the next General Assembly or other suitable occasion.
- Article 3 Students attending universities, junior colleges, technical colleges, technical high schools, or comparable institutions may be admitted to the IEICE as Student Members.
2. Students attending universities, junior colleges, technical colleges, technical high schools, or comparable institutions may become Student Members of the Institute upon request by the student.
 3. Prospective Student Members must be recommended by one current Member of the Institute who teaches at the same school where the student is enrolled. If there is no Member of the Institute teaching at the student's school who can provide a recommendation, prospective Student Members may submit a copy of their student ID and a commendation from any teacher at the school.
- Article 4 Omitted.

Section 2 Enrollment Fees and Dues

- Article 5 Applicants shall pay an enrollment fee equivalent to 20% of their annual membership when they join the IEICE. Admission is on the first day of every month. Note that the following are exempt from

paying the enrollment fee:

- (a) Student Members
 - (b) Members of other institutes or academic societies recognized by the Board of Directors
 - (c) Those having special circumstances recognized by the Board of Directors.
2. Associate Supporting Members and Supporting Members are exempt from paying the enrollment fee.
- Article 6 Annual membership dues and distribution of the Institute periodical publications are summarized as follows:
- (a) Members
The annual membership dues for Members is ¥13,000. All Members receive the Journal of the IEICE and the Japanese/English transactions (online version) of one IEICE society in which the Member is registered. Note that when Student Members make the transition to Members, their annual membership dues are discounted by 50% for the first two years after graduation (post-doctoral students are not eligible for this discount).
The annual membership dues for Members who are foreign nationals and who reside abroad shall be ¥7,000, if they elect to not receive the Journal of the IEICE. Members who are foreign nationals and who reside abroad may also be eligible for a reduction in annual membership dues through a Sister Society agreement.
 - (b) Student Members
The annual membership dues for Student Members is ¥4,500. Student Members receive the Journal of the IEICE and the Japanese/English transactions (online version) of one IEICE society in which the Student Member is registered.
The annual membership dues for Student Members who are foreign nationals and who reside abroad shall be ¥2,000, if they elect to not receive the Journal of the IEICE. Student Members who are foreign nationals and who reside abroad may also be eligible for a reduction in annual membership dues through a Sister Society agreement.
 - (c) Associate Supporting Members
The annual membership dues for Associate Supporting Members is the subscription fee for the Journal of the IEICE plus the Japanese/English transactions (online version) of at least one IEICE society, and is set as follows:
 - The Journal of the IEICE: ¥20,000
 - Prices of Japanese/English transactions (online version) vary and are detailed elsewhere.
 - (d) Supporting Members
The Institute periodical publications shall be distributed to Supporting Members at a subscription unit of ¥45,000.
 - (e) Members and Student Members in certain countries or regions may pay annual membership

Article 7	<p>dues at a reduced rate as provided elsewhere. Except for Supporting Members and Associate Supporting Members, all Members must join at least one IEICE society. Members may also enroll in more than one society.</p>	<p>In principle, the term of each executive position shall continue until the conclusion of the Annual General Assembly for the last business year which ends within one year of their selection. The term as Director of the Society shall be as outlined in Article 26 of the Articles of Association.</p>
	<p>(a) Members: Members shall pay an extra fee of ¥3,500 per year and receive the Japanese/English transactions (online version) of each additional IEICE society they join.</p>	<p>Article17 There shall be two Vice Presidents in charge of enhancing technological activities and another two Vice Presidents in charge of strengthening the organization.</p>
	<p>(b) Student Members: Student Members shall pay an extra fee of ¥2,000 per year and receive the Japanese/English transactions (online version) of each additional IEICE society they join</p>	<p>Article18 Aside from the President, the President-Elect, and the Vice Presidents, the division of duties among Directors is as follows. The provisions of this Article regarding a President of Society and a President-Elect of Society concern the relevant office of a Society the right of which to elect a Director has been approved by the Board of Directors.</p>
	<p>(c) Members and Student Members in some countries or regions may be eligible for support in the form of reduced additional society fees, in accordance with provision provided elsewhere.</p>	<p>General Affairs: General affairs and matters not under the jurisdiction of other Directors</p>
	<p>2. Additional fees may be reduced by ¥500 for members who elect not to receive the Japanese/English transactions (online version).</p>	<p>Director, Finance: Matters pertaining to finance</p>
	<p>3. Additional fees shall be charged for participation in groups, and the amount of the fee shall be determined by each group.</p>	<p>Director, Journal and Transactions: Matters pertaining to editing</p>
Article 8	<p>Honorary Members and retired Presidents shall be exempt from paying membership fees.</p>	<p>Director, Conferences, Study Activities and Education: Matters pertaining to planning-related research</p>
	<p>2. Members 70 years of age or over may be exempt from paying membership fees if their age plus the number of years they have been a continuous member of the Institute add up to 100 or more. Members who are suitable for the above requirements are regarded as Life Member, and the membership card which is marked the Life Member shall be granted to them.</p>	<p>Director, International Coordination and Publicity: Matters pertaining to investigation-related research</p>
	<p>3. Members who are 60 years old or older, have no source of income, and have been a continuous member of the IEICE for at least 10 years may be exempt from paying membership fees or eligible for deferred payment of membership fees with approval of the Board of Directors.</p>	<p>President of Society: Matters pertaining to societies President-Elect of Society: Matters pertaining to societies</p>
	<p>4. The provisions of the preceding paragraph may also apply under other special circumstances.</p>	<p>Director, Publications: Matters pertaining to publications</p>
Article 9	<p>Except for Supporting Members, membership fees shall be paid in advance covering a single year or several years.</p>	<p>Director, Strategic Planning: Matters pertaining to IEICE policy and operations</p>
	<p>2. Groups of five or more members may select a representative to collect and remit membership fees on a monthly basis.</p>	<p>Director, Standards Activities: Matters pertaining to standards activities.</p>
Article10	<p>Delivery of the Institute periodical publications shall be suspended to members who fail to pay membership fees for three months or longer.</p>	<p>Article19 Detailed provisions for electing Delegates, subject to approval by the Board of Directors, are set forth in Article 5 paragraphs 2-7 of the Articles of Association as specified elsewhere.</p>
	<p>2. Once delivery of the Institute periodical publications has been suspended for non-payment of membership fees, delivery may not be resumed even after the back dues are paid in full.</p>	<p>2. As members who constitute the General Assembly representing the Members-at-Large, the Delegates shall participate in deliberations and exercise voting rights.</p>
Article11	<p>If membership fees are not paid for two years or longer, the member may lose his/her eligibility for membership in the IEICE.</p>	<p>Section 4 Directors of Publications, Strategic Planning, and Chair of Standards Committee, and Headquarters Office</p>
Article12	<p>Members who have lost their eligibility for membership due to non-payment of membership fees may be readmitted by resolution of the Board of Directors.</p>	<p>Article20 The Director, Publications shall organize and preside over a committee needed to plan and execute the operations specified in Article 4 paragraphs (a) and (g) of the Articles of Association.</p>
Article13	<p>Supporting Members shall pay their membership fees covering a single year or several years.</p>	<p>2. The Director, Publications shall work together with the Director, Journal and Transactions to draft publication-related provisions and revisions, and to make recommendations to the Board of Directors.</p>
	<p>Section 3 Officers and Delegates</p>	<p>3. The President may, by resolution of the Board of Directors, appoint an Editor of the Journal of the IEICE to assist with publications-related matters.</p>
Article14	<p>Omitted.</p>	<p>Article21 The Director, Strategic Planning shall consider matters pertaining to the Institute's policies and operations, and offer recommendations to the Board of Directors.</p>
Article15	<p>The year before taking over as President, the President-Elect shall assist the sitting President. In principle, the term as President-Elect shall continue until the conclusion of the Annual General Assembly for the last business year which ends within one year of their selection. The term as Director shall be as outlined in Article 26 of the Articles of Association.</p>	<p>Article22 The Director, Standards Activities shall organize and preside over a committee to develop and implement business plans pursuant to Article 4 paragraphs (c) and (d) of the Articles of Association.</p>
Article16	<p>The year before taking office as a President of Society, a President-Elect of Society shall assist the sitting President of Society. The provisions of this Article regarding the office of a sitting President of Society and a President-Elect of Society concern the relevant office of a Society the right of which to elect a Director has been approved by the Board of Directors.</p>	<p>2. The Director, Standards Activities shall work together with the Director, International Coordination and Publicity to draft standards-related provisions and revisions, and to offer recommendations to the Board of Directors.</p>
		<p>Article23 The President shall, by resolution of the Board of Directors, appoint and dismiss the Executive Director. The Executive Director shall take charge of organizing and managing the personnel of the headquarters office at the behest of the President.</p>
		<p>Article24 The Executive Director and office staff shall be paid positions.</p>
		<p>Article25 When entering into contracts with vendors or other providers of services important to the operation of the Institute, said contract shall be drawn up by the</p>

Executive Director, and with consent of the relevant Director, shall be approved by the Board of Directors.

Section 5 Election of Officers

- Article26 Election of officer candidates requires that votes be cast by the submission date according to procedures specified elsewhere.
- Article27 The President bears responsibility for counting ballots and determining the number of votes for each candidate in the election of officers.
- Article28 Winners are declared by the President based on the number of votes obtained.
2. In the event of a tie, the winner is determined by seniority.
- Article29 The President notifies the candidates of the election results, and seeks consent of the winners to serve before the next General Assembly.

Section 6 Committees

- Article30 Necessary committees shall be established through resolution of the Board of Directors to ensure the smooth operation of the Institute.
- Article31 The committees of the preceding paragraph shall be presided over by Chairs.
2. Chairs shall be delegated by the President through resolution of the Board of Directors.
- Article32 The Chairs shall attend Board Meetings, and report and comment on matters under their jurisdiction.
- Article33 Provisions relating to committees shall be determined through resolution of the Board of Directors and provided elsewhere.

Section 7 Business Plans, Budgets, Business Reports, and Settlement of Accounts

- Article34 The business plan and budget for the next fiscal year must be approved by the Board of Directors by the day before commencement of each business year.
- Article35 Business reports and settlement of accounts for the coming year must be submitted to the Board of Directors before the Annual General Assembly.

Section 8 Conferences, Lectures, and Courses

- Article36 The IEICE shall hold at least one conference, either on its own or in collaboration with another academic institute, every year. Note, however, that the Board of Directors may, by resolution, suspend a conference.
- Article37 Each Society and Group shall hold at least one society or group conference, either on its own or in collaboration with another society or group, every year. Note, however, that the highest decision-making authority of a society or group may decide to suspend a conference.
- Article38 The Institute or societies, groups, or committees constituting the Institute may, either on their own or in collaboration with other related institutes, hold lectures, discussions, courses or workshops. Inholding such events, approval must be obtained from the Board of Directors or highest decision-making authority of societies or groups regarding the budget and other such matters.
2. Members shall be notified of the events outlined in the preceding paragraph through the Institute periodical publications or by other means.

Section 9 Institute Periodical Publications and Library

- Article39 The Journals of the IEICE, Japanese/English transactions (online versions), and other periodicals in print and other media shall be referred to as Institute periodical publications.
- Article40 The Journal of the IEICE are published monthly for distribution to the membership and for sale to the general public.
- Article41 Each society publishes its own Japanese/English

transactions (online version) for distribution to the society's membership and for sale to the general public. The Institute shall compile and publish technical materials (in print or other media) relating to the theory and practice of electronic engineering, information, and communications as required.

Article42

Article43

Article44

- The Institute shall donate its periodical publications to the following institutions:
- The National Diet Library
 - Other organizations to be determined by resolution of the Board of Directors.
- The IEICE shall exchange its periodical publications with the following Japanese and international institutions as determined by resolution of the Board of Directors:
- Universities with departments relating to electronic engineering, information, and communications
 - Research labs doing work relating to electronic engineering, information, and communications
 - Other societies involving electronic engineering, information, and communications
 - Publishers that deal in the type of materials required by the Institute.

Section 10 Honorariums, Rewards, and Expenses

- Article45 A letter of appreciation shall be presented to parties making material or monetary contributions to the Institute.
- Article46 An honorarium may be presented to lecturers sponsored by the Institute, to contributors to IEICE periodical publications, or to authors of published books, in accordance with criteria established elsewhere.
2. The Institute may pay a portion of travel and other expenses for participants to attend IEICE meetings or conferences of the Institute, in accordance with criteria established elsewhere.
3. The Institute may offer an honorarium or a portion of travel and other expenses for participants to attend IEICE workshops, international conferences, or committee meetings, in accordance with criteria established elsewhere. These payments shall be paid at the discretion of the person organizing the committee meeting, gathering or conference.
4. In addition, an honorarium may be offered in other situation when deemed necessary by the Board of Directors.

Section 11 Commendations and Incentives

- Article47 Commendations shall be awarded, by resolution of the Board of Directors, to those showing outstanding academic or business-related achievement in the areas of electronic engineering, information, or communications, or to those making significant inventions.
- Article48 Commendations shall be awarded, by resolution of the Board of Directors, to authors of the best papers in the areas of electronic engineering, information or communications.
- Article49 Incentive awards shall be granted, by resolution of the Board of Directors, to those contributing valuable academic or technical research in the areas of electronic engineering, information, or communications.

Section 12 Accounting

- Article50 The Director, Finance shall be in charge of the Institute's monthly income and expenditures, current holdings, and shall make quarterly reports to the Board of Directors summarizing the IEICE financial situation.
- Article51 President of Society and Group Chair shall be in charge of the finances of their respective societies and groups, and accounting personnel shall make quarterly reports to the Director, Finance. The Director, Finance will then convey the financial status of societies and groups to the Board of Directors.
2. As regards a Society not entitled to elect a Director, the above provision becomes the responsibility of the President of a Society that jointly operates said

Article52 Society and has had its right to elect a Director approved by the Board of Directors.
The incoming President shall take over the accounting after receiving financial transition records from the outgoing President, once the records are approved by the Auditor. Societies and groups follow the same procedure.

Article53 Pursuant to the laws and regulations, the Articles of Association and the Regulations of the Institute, and the criteria of the Charitable Organization's Accounting, the Accounting procedure of the Institutes shall be determined according to the provision of the Accounting procedure specified elsewhere.

Section 13 Sections

Article54 The following officers shall be established for each section:

- (a) Section Chair: 1
- (b) Section Secretaries: 2
- (c) Section Treasurers: 2
- (d) Section Committee Members: Several In addition to the above positions, a Section Chair-Elect may also be designated. The Section Chair-Elect is the candidate who will take over as Section Chair the next year. The term as Section Chair is one year and the term as section member is one year, for a total of two years.

2. The number of Section Councilors is determined by the President based on resolution of the Board of Directors.

Article55 Section Councilor Meetings are convened and chaired by the Section Chair.

2. The Section Chair has overall control of Section operations.
3. In the event the Section Chair becomes unable to carry out his/her duties, the Section Secretary or Councilor who are designated in advance by the Chair shall step in to act on behalf of the Section Chair.

Article56 Section Secretaries assist with the administrative work of the section, in accordance with orders from the Section Chair.

Article57 Provisions affecting Section s shall be determined by the Sections, with approval of the Board of Directors.

Article58 Procedures for selecting Councilor candidates, the terms of office, and other matters are determined by the Section.

2. Section Officers shall be elected by the end of March, and approved at the Board of Directors.

Article59 Section business plans shall be carried out by settling accounts and not carrying surpluses forward, based on the budget for revenue and expenditures approved by the Board of Directors.

Article60 Section Chairs shall submit draft business plans and budgets for the coming year to the Headquarters in mid-February, and business reports and expenditure accounts for the previous fiscal year to Headquarters by the end of April.

Section 14 Societies and Groups

Article61 Provisions affecting Societies shall be determined by the Societies, with approval of the Board of Directors.

Article62 President of Society oversee the activities of the Societies and represent the Societies.

2. In the event a Society is becomes unable to carry out his/her duties, the President-Elect of Society shall step in to act on behalf of the President of Society.

Article63 Procedures for selecting Society candidates, the terms

of office, and other matters are determined by the Society.

2. Society Officers shall be elected by the end of March, and approved at the Board of Directors.

Article64 Society business plans shall be carried out based on the budget for revenue and expenditure approved by the Board of Directors.

Article65 Society Presidents shall submit draft business plans and budgets for the coming year to the Headquarters in mid-February, and business reports and expenditure accounts for the previous fiscal year to Headquarters by the end of April.

2. As regards the draft business plans and budgets for the coming year of a Society not entitled to elect a Director, the above provision becomes the responsibility of the President of a Society that jointly operates said Society and has had its right to elect a Director approved by the Board of Directors.

Article66 Groups may be established as research groups based on Societies when approved by resolution of the Board of Directors.

Article67 Provisions pertaining to Groups are determined by the Group, with approval by the Board of Directors.

Section 15 Auxiliary Provisions

Article68 The regulations are subject to revision and repeal by the Board of Directors.

Article69 Provisions shall be enacted by resolution of the Board of Directors.

Supplementary Provisions

1. These provisions take effect from the day the Institute is registered as the General Incorporated Association Institute of Electronics, Information and Communication Engineers.

Supplementary Provisions

1. Changes to these Regulations for the Membership Charges are applied from 2012.

Supplementary Provisions

1. Changes to these Regulations are applied from July 23, 2012.
2. However, concerning Article 2 paragraph 5, (the bestowment for the title of Fellow) Members can be candidates for Fellow until 2015.

Supplementary Provisions

1. Changes to these Regulations made on February 16, 2015 shall come into force on the date of said changes and shall apply retrospectively from October 1, 2014.

Supplementary Provisions

1. Changes to these Regulations made on May 17, 2016 shall come into force on the date of said changes.
2. In fiscal year 2016, among the two newly elected Vice Presidents (one selected from Tokyo and the other from another area), the Vice President elected from Tokyo shall be in charge of strengthening science while the Vice President elected from the other area shall be in charge of operations and strengthening of its organization.
3. The following changes are subject to approval of the abolition of the "Affiliate Members" category by the Ordinary General Assembly scheduled for June 2, 2016.
 - Deletion of Article 4.
 - Deletion of (c), deletion of "Affiliate Members" in (f), and revision of the item enumeration letters (d) through (f) in Article 6.
 - Deletion of (c), deletion of "Affiliate Members" in (d), and revision of the item enumeration letters in Article 7.