

Guidelines on the Treatment of the Contents of International Conferences

(Revised on July 16, 2019)

(Established on December 17, 2018)

The contents of international conferences held under the name of the Institute of Electronics, Information and Communication Engineers involved shall be treated in accordance with the principles given below.

(A) International conferences hosted solely by the IEICE

The copyright of the submitted manuscripts belongs to the IEICE and the contents of the conference are archived to the IEICE Archive System for International Conferences (hereinafter referred to as IEICE Proceeding Series). If the contents are not to be archived, in principle, the sponsorship shall not be approved.

(A-1) If the conference is sponsored by the IEICE and is technically co-sponsored by the other academic societies, the copyright of the submitted manuscripts belongs to the IEICE and the contents of the conference are archived to the IEICE Proceeding Series. The other societies may have non-exclusive rights to use the contents with or without fees as consideration. (In principle, the copyright remains with the IEICE.)

(B) International conferences co-sponsored by the IEICE and other academic societies

The copyright of the submitted manuscripts, in principle, jointly belong to the IEICE and the other academic societies. (In some cases, one of them may own the copyright and the others may have non-exclusive rights to use the contents.) The contents of the conference are archived to the IEICE Proceeding Series. If the contents are not to be archived, in principle, the co-sponsorship shall not be approved.

(C) International conferences sponsored by other academic societies and technically co-sponsored by the IEICE

(C) is the reverse case of (A-1). As a technical co-sponsor, the IEICE shall not assume financial responsibility but make a reasonable level of technical contributions. Therefore, the IEICE has a non-exclusive right to use the submitted manuscripts and can, in principle, archive the contents of the conference with or without fees as consideration.

Memorandum

December 17, 2018

Most international conferences in which the IEICE is involved are operated and made possible thanks to the dedicated and considerable services provided by many of its members. Along with papers and IEICE technical reports, the contents of such international conferences can be regarded as valuable assets that support the IEICE.

In recognition of the fact that the IEICE is an academic society supporting the development science, it needs to be committed to creating an environment in which scientific materials and information are widely and appropriately used for the future benefit of society at large. As the first step toward this goal, the IEICE established the Guidelines on the Treatment of the Contents of International Conferences.

However, since the implementation approach and history of each international conference in which the IEICE participates differ, it is difficult to apply the guidelines to all international conferences in a uniform way. For this reason, the guidelines will be applied in the following manner in the first five years.

[Application of the guidelines]

- (1) For international conferences in which the IEICE is involved, the society/group concerned or the international affairs committee shall deliberate on the manner in which the given conferences are to be held. In its deliberations, the society/group concerned or the committee shall endeavor to comply with the guidelines to the greatest possible extent.
- (2) If it is deemed difficult to fully comply with the guidelines, the extent to which the guidelines can be satisfied shall be approved based on the decision of the president of the society/group concerned or the chair of the international affairs committee and be reported to the International Conference Contents Operation Working Group. For example, if it is difficult to comply with Provision (C) in the guidelines, the sponsoring parent body shall submit a request to the effect that the guidelines should be respected in so far as possible and the technical co-sponsorship shall be approved based on the decision of the society/group concerned or the international affairs committee.
- (3) The International Conference Contents Operation Working Group shall study matters relating to contents treatment proposed by the society/group concerned or the international affairs committee, and formulate, over a period of five years, the underlying concept of what constitutes the appropriate treatment of contents. It shall also revise the guidelines as necessary.