

# IEICE Communications Society - GLOBAL NEWSLETTER Submission Guideline

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## 1. About GLOBAL NEWSLETTER

The Institute of Electronics, Information and Communication Engineers Communications Society (IEICE-CS) GLOBAL NEWSLETTER was established in 2002. We quarterly publish an English newsletter every March, June, September, and December in addition to monthly early publications.

### 1.1 Goal

Our goal is to share information among overseas/foreign members and other members in IEICE-CS as a global activity, and to assert an IEICE presence internationally.

### 1.2 Category of Articles

- 1) From President
    - An inaugural message from the CS President is published once a year in June.
  - 2) From CS Fellows
    - Messages from newly awarded fellows
  - 3) IEICE-CS Activities Now
    - IEICE General/Society Conference information/reports
    - Activities of technical committees
    - International activities of the society
  - 4) IEICE-CS Related Conferences Reports
    - Information/reports on IEICE-CS related conferences
  - 5) Others
    - Essays, Laboratory activity reports, Technology reports, Messages from overseas/foreign members, etc.
    - Information from sister societies
    - Special topics (\*)
  - 6) IEICE-CS Information
    - From editor's desk (\*)
- \*: planned/written by IEICE-CS Directors, Planning and Members Activities

## 2. Major Notes for Contribution

Basically, IEICE-CS members and readers can contribute articles. IEICE-CS Directors, Planning and Members Activities may ask non-IEICE-CS members to contribute articles. The articles should be fruitful and beneficial for IEICE-CS members, NOT for a particular organization. IEICE-CS Directors, Planning and Members Activities may not accept an article for publication if it does not satisfy this criterion.

### 2.1 Template and Language

Please use the template downloadable at the URL:

[https://www.ieice.org/cs\\_r/eng/gnl/submission\\_guideline.html](https://www.ieice.org/cs_r/eng/gnl/submission_guideline.html)

Please use English for all articles.

### 2.2 Number of pages

Two to four pages are preferable. One-page articles are also acceptable. The maximum number of pages is eight. If your contribution is five to eight pages, you must negotiate with IEICE-CS Directors, Planning and Members Activities.

### 3. Copyright

The copyrights of all articles in the GLOBAL NEWSLETTER will belong to the IEICE. However, the original authors retain the right to copy, translate or modify their own manuscripts. When a manuscript is translated into another language or when any portion of the manuscript is to be submitted to another publication, the authors should inform the IEICE, and the original manuscript should be clearly cited in the publication. Please refer to the web site related to IEICE provisions on copyright.

<http://www.ieice.org/eng/copyright/>

### 4. Publication fee / Manuscript fee

There is no publication fee or manuscript fee for all articles.

### 5. Schedule

The standard editing schedule is as follows. Please note that the schedule may vary depending on public holidays or other circumstances. The exact deadlines are indicated in the call for newsletters.

Date of early and regular publications	1 <sup>st</sup> day of every month (Regular publications are on March, June, September, and December)
Call for submission	Appears in publication notice
Submission	Anytime (The contributions will be published on the first day of a month between 6-10 weeks after submission)

#### 5.1 Call for Newsletters

IEICE-CS Directors, Planning and Members Activities will provide the information on call for newsletters.

#### 5.2 Submission of Manuscript

Send your manuscript as both a Microsoft® Word file and a PDF to IEICE-CS Directors, Planning and Members Activities by e-mail.

E-mail: [cs-gnl@mail.ieice.org](mailto:cs-gnl@mail.ieice.org)

#### 5.3 Submission of COPYRIGHT TRANSFER FORM

The COPYRIGHT TRANSFER FORM can be downloaded from

[https://www.ieice.org/cs\\_r/eng/gnl/submission\\_guideline.html](https://www.ieice.org/cs_r/eng/gnl/submission_guideline.html)

Return the signed **COPYRIGHT TRANSFER FORM** by e-mail in PDF format.

E-mail: [cs-gnl@mail.ieice.org](mailto:cs-gnl@mail.ieice.org)

### 6. Contact Point

IEICE-CS Directors, Planning and Members Activities in charge of IEICE-CS GLOBAL NEWSLETTER, [cs-gnl@mail.ieice.org](mailto:cs-gnl@mail.ieice.org)

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