Dear ICETC 2020 Speakers in Oral/Short Presentation sessions,

Please find the instructions below for your talk at ICETC 2020.

1. Connect to the Zoom meeting 5 minutes before your session.
   The link to the Zoom meeting is provided in the program webpage.
   https://www.ieice.org/cs/icetc/program.html
   Passcode was sent by E-mail at about 17:50 (JST) on Nov. 30.

2. Set (or change) your name as “[Speaker] First-name Last-name”.

3. Please turn off your mic and video camera except for your own presentation time.

4. During your presentation, please turn on your mic and video camera.

5. On your turn, share your computer screen (presentation slide) promptly without waiting a signal from the session chair. After the introduction by the session chair, please start your presentation.

6. Presenters can use a Zoom meeting room (Zoom03-13) for your practice whenever any session is not held in the room although there is no conference staff. If you have any problems during your practice, please contact Secretary (icetc-2020-secretary@mail.ieice.org) or TPC Co-chairs (icetc-2020-tpc@mail.ieice.org).